

MID DAY MEAL ACCOUNT BOOK - 201..... 201...

Date	Receipt Particulars	Amount	Expenditure details	Amount	Balance	Remarks	Initials of HM
	Withdrawal		Expenditure up torecouped			O.B @Bank :	
	Advanced by HM		Preparation Charges			O.B in hand :	
			Transportation & Fire wood			Allotment received :	
			Condiments			Total :	
			Milk			Withdrawal :	
			Egg			Balance @ Bank :	
			(Other)			Balance in Hand :	
			Total				
			Amount passed by AEO				
	Withdrawal		'Expenditure up torecouped			O.B @Bank :	
	Advanced by HM		Preparation Charges			O.B in hand :	
			Transportation & Fire wood			Allotment received :	
			Condiments			Total :	
			Milk			Withdrawal :	
			Egg			Balance @ Bank :	
			(Other)			Balance in Hand :	
			Total				
			Amount passed by AEO				
	Withdrawal		'Expenditure up torecouped			O.B @Bank :	
	Advanced by HM		Preparation Charges			O.B in hand :	
			Transportation & Fire wood			Allotment received :	
			Condiments			Total :	
			Milk			Withdrawal :	
			Egg			Balance @ Bank :	
			(Other)			Balance in Hand :	
			Total				
			Amount passed by AEO				

NB: An abstract showing Allotment received, Expenditure, Balance during current year should be furnished in April every year